



## Data protection

**We** collect, store and use the following personal information supplied by **you** during the formation and performance of your policy:

- (a) **Your** name and contact details;
- (b) Information in relation to **your** policy;
- (c) Information about any claims **you** make under **your** policy;
- (d) Information on the **insured item** covered under **your** policy;
- (e) Feedback on the services we provide to **you**; and
- (f) Records of any correspondence or details of any conversation between **you** and **us**.

**We** are required to have a “legal lawful basis” for using **your** personal information, which means that **we** must have a legal justification for collecting, using and storing **your** personal information. **We** need to handle and use **your** personal information to be able to provide **you** with and administer **your** policy; therefore, **our** processing of **your** personal data is necessary for the performance of the services set out under **your** policy. **We** will also use **your** personal information where it is necessary for **our** legitimate interests or the legitimate interests of others. **Our** legitimate interests are to carry out policy administration, customer services, claims management and fraud prevention. **We** may also use **your** personal information if necessary, for complying with our legal obligations.

In connection with the above purposes, **we** will share **your** personal information with the **insurer** ([www.starrcompanies.co.uk/privacy-policy](http://www.starrcompanies.co.uk/privacy-policy)), **our** contractors and sub-contractors who help **us** administer **your** policy. **You** can choose whether or not to provide the above information but if **you** decide not to, **we** may be unable to provide the services as set out under **your** policy. **We** will keep the information about **you** which **we** hold for such period of time as required and permitted by law and the **insurer**, insofar as it is necessary for these purposes.

**We** may transfer **your** personal data to countries outside the European Economic Area. Where **we** do so, **we** will ensure that similar standards of protection are afforded to it. This can be done in a number of different ways, for example: (a) only transferring **your** personal data to countries that have been deemed to provide an adequate level of protection for personal data by the European Commission; (b) using specific contracts approved by the European Commission with recipients giving personal data the same protection it has in Europe; or (c) if **we** are transferring personal data to the US, ensuring the recipient is a part of the Privacy Shield which requires them to provide similar protection to personal data shared between Europe and the US. **You** may request for information about any international transfers of personal data by us outside the European Economic Area by contacting us using the details below.

**You** have a number of legal rights in relation to the information **we** hold about **you** including a right of notice, access, data-portability, rectification, restriction of processing, erasure, and

an objection right. **You** may exercise these rights at any time by submitting **your** request in writing to Legal Department, SquareTrade Limited, 5 Golden Square, London, W1F 9BS, United Kingdom or by sending an email to [privacy@squaretrade.com](mailto:privacy@squaretrade.com). Please note that the rights are not absolute and are subject to the limitations of local applicable law. If **we** are unable to comply with **your** request, **we** will explain why this is the case.

If **you** are not satisfied with **our** use of **your** personal information, **our** response to any exercise of **your** rights set out above, or if **you** believe **us** to be in breach of our data protection obligations, **you** have a right